



**MADISON COUNTY COMMISSION  
Finance Department**

100 Northside Square  
Room 700  
Huntsville, AL 35801

**INVITATION TO BID**

<b>Bid Date</b>	<b>Bid Number</b>	<b>Bid Title</b>	<b>Bid Opening Date and Time</b>
10/15/2020	2020-44	Pest Control Services for Various Madison County Locations and Volunteer Fire Departments	10/23/2020 9:00 AM

Please submit a sealed price quotation of the items listed herein. (Faxed bids will not be accepted.) The submissions will be addressed to Madison County Purchasing; 100 Northside Square, 7<sup>th</sup> Floor; Huntsville, AL 35801 until the date and time shown above, and publicly opened on date specified above.

The Madison County Commission reserves the right to award this bid on an all-or-none or item by item basis, to refuse all bids, and to waive technicalities.

Technical and Procurement questions should be directed to Christina Watson at:  
[cwatson@madisoncountyal.gov](mailto:cwatson@madisoncountyal.gov)

Vendor Name must show on envelope along with the bid number and opening date.  
Each numbered bid must be in a separate envelope.

All documents submitted to Madison County will be subject to Alabama's Open Records Laws (Code of Alabama, Title 36-12-40 and 41, as last amended). Due to the provisions of the Open Records Laws and the Competitive Bid Laws, the Madison County Commission cannot assure any Bidder that any information submitted with the bid, even though marked "Proprietary" will not be open to public inspection and copying.

Terms of payment \_\_\_\_\_

I hereby affirm that I have not been in any agreement or collusion among vendors or prospective vendors in restraint of freedom of competition, by agreement to bid at a fixed price or to refrain from bidding, or otherwise.

COMPANY NAME: \_\_\_\_\_

**THIS BID MUST BE NOTARIZED.**

Subscribed and sworn to before

SIGNATURE: \_\_\_\_\_

Me this \_\_\_\_\_ day of  
\_\_\_\_\_ 20\_\_\_\_.

PRINT NAME: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

PHONE #: \_\_\_\_\_ FAX #: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

Christina Watson  
Purchasing

FEDERAL ID#: \_\_\_\_\_

**Madison County Commission**  
Awarding Authority

DATE: 10/15/2020

**TABLE OF CONTENTS**

**1. INTRODUCTION..... 4**

1.1 SCOPE OF WORK SUMMARY ..... 4

1.2 CONTACT INFORMATION..... 4

**2. GENERAL TERMS AND CONDITIONS ..... 4**

2.1 INTERPRETATIONS ..... 4

2.2 ADDENDA..... 4

2.3 BID AWARD..... 4

2.4 CONTRACT TERM..... 4

2.5 BID OPENINGS ..... 4

2.6 INSURANCE REQUIREMENTS..... 5

2.7 HOLD HARMLESS ..... 6

2.8 TERMINATION..... 6

**3. BIDDER INSTRUCTIONS..... 6**

3.1 SUBMISSION OF BIDS ..... 6

3.2 LATE BIDS ..... 7

3.3 BID PREPARATION EXPENSES ..... 7

3.4 RIGHT TO REJECT BIDS..... 7

**APPENDICES**

APPENDIX A SCOPE OF WORK AND RELATED INFORMATION ..... 9-10

APPENDIX B BIDDER PRICING FORM..... 11-16

APPENDIX C UNAUTHORIZED ALIENS AFFIDAVIT ..... 17

APPENDIX D SWORN AFFIDAVIT OF EMPLOYER REGARDING  
UNAUTHORIZED ALIENS ..... 18

APPENDIX E SWORN AFFIDAVIT OF SUBCONTRACTOR REGARDING  
UNAUTHORIZED ALIENS ..... 19

## **1. INTRODUCTION**

### **1.1 SCOPE OF WORK SUMMARY.**

Madison County “The County” is requesting sealed bids for Pest Control Services for Various Madison County Locations and Volunteer Fire Departments. See Appendix A for detailed specifications.

### **1.2 CONTACT INFORMATION.**

All technical and procurement questions regarding this invitation to bid must be directed Christina Watson at [cwatson@madisoncountyal.gov](mailto:cwatson@madisoncountyal.gov). Vendors are responsible for examination of all sites listed below.

## **2. GENERAL TERMS & CONDITIONS**

### **2.1 INTERPRETATIONS.**

The County will not be responsible for the Bidder’s misunderstanding of the scope of work or any terms and conditions of this invitation to bid (ITB). The County will not be responsible for oral interpretations of this ITB. Bidder’s questions and/or comments concerning lack of clarity, defects and questionable or objectionable material in the ITB must be submitted in writing to the contacts noted in section 1.2.

### **2.2 ADDENDA**

Bidders must periodically check the Madison County website for any addenda issued for this procurement. Madison County will not be responsible for a bidder's failure to acquire any addenda issued. All bidders will be responsible for downloading any addenda at [www.madisoncountyal.gov](http://www.madisoncountyal.gov)

Bidder shall acknowledge receipt of all addenda in the space provided on the Bidder Pricing Form (Appendix B). Failure to acknowledge receipt of addenda shall not relieve Bidder of full responsibility for all requirements contained in addenda.

### **2.3 BID AWARD**

The County reserves right to award this bid on an all-or-none or item by item basis, to refuse all bids, and to waive technicalities.

The successful vendor will receive written notification of award upon approval of the Madison County Commission.

### **2.4 CONTRACT TERM**

The bid will be awarded for a one (1) year period with the condition that Madison County and the successful vendor may mutually option to extend the bid award for two (2) additional and consecutive one (1) year periods.

### **2.5 BID OPENINGS**

All bid openings are open to the public and will be held at the Madison County Courthouse, Purchasing Department, 100 Northside Square, 7<sup>th</sup> Floor, Huntsville, AL 35801 on the date and time specified on the cover of this invitation to bid.

## 2.6 INSURANCE REQUIREMENTS

The Bidder shall carry insurance of the following kinds and amounts in addition to any other forms of insurance required under the terms of the bid specifications. General Liability Coverage and Owners Contractors Protective Insurance should be written by the same insurance company.

### A. MINIMUM SCOPE OF INSURANCE:

#### 1. General Liability:

Insurance will be written on an occurrence basis. Claims-made coverage will be accepted only on an exception basis after Madison County's approval.

#### Commercial General Liability:

Products and Completed Operations  
Contractual  
Personal Injury  
Explosion Collapse and Underground  
Broad Form Property Damage

#### 2. Automobile Liability:

Business Automobile Liability providing coverage for all owned, hired and non-owned autos. Coverage for loading and unloading shall be provided under either automobile liability or general liability policy forms.

#### 3. Workers' Compensation Insurance:

Statutory protection against bodily injury, sickness or disease or death sustained by an employee in the scope of employment. Protection shall be provided by a commercial insurance company or a recognized self-insurance fund authorized before the State of Alabama Industrial Board of Relations.

#### 4. Employers Liability Insurance:

Covering common law claims of injured employees made in lieu of or in addition to a worker's compensation claim.

### B. MINIMUM LIMITS OF INSURANCE:

#### 1. General Liability:

Commercial General Liability on an "occurrence form" for bodily injury and property damage:

\$ 1,000,000 General Aggregate Limit  
\$ 1,000,000 Products – Completed Operations Aggregate  
\$ 1,000,000 Personal & Advertising Injury  
\$ 1,000,000 Each Occurrence

#### 2. Automobile Liability

\$ 1,000,000 Combined Single Limit per accident for bodily injury and property

damage.

**3. Workers' Compensation**

As required by the State of Alabama Statute.

**4. Employers Liability:**

\$ 1,000,000 Bodily Injury by Accident or Disease

\$ 1,000,000 Policy Limit by Disease

**C. VERIFICATION OF COVERAGE:**

Madison County shall be indicated as a certificate holder, and the bidder shall provide Madison County with Certificates of Insurance reflecting the coverage required by this document.

**2.7 HOLD HARMLESS**

The Bidder agrees that they shall indemnify, defend and hold Madison County and Madison County's officials, agents, employees, contractors and other representatives ("The Indemnified Parties") harmless from and against any and all liabilities, penalties, fines, forfeitures, demands, claims, causes of action, suits, and the costs and expenses incidental thereto (including but not limited to reasonable attorneys' fees), asserted against or incurred by any of the Indemnified Parties which is directly or indirectly caused, in whole or in part, by, or arises out of, or is related to or in any connection to the requirements of any agreement resulting from this invitation to bid.

**2.8 TERMINATION**

The County reserves the right to terminate any award made as a result of this Bid solicitation by providing a thirty (30) day letter of cancellation notification, if the awarded vendor fails to perform the duties outlined in this invitation to bid.

**3. BIDDER INSTRUCTIONS**

**3.1 SUBMISSION OF BIDS**

Sealed bids must be clearly marked with the Vendor Name, bid number, and opening date. Each numbered bid must be in a separate envelope. The bid must be received by the bid opening date and time specified on the cover page of this invitation to bid.

The submissions shall be addressed to Madison County Purchasing; 100 Northside Square, 7<sup>th</sup> Floor; Huntsville, AL 35801.

Bidders must submit an original and one (1) copy of its bid. Incomplete and/or irregular bids may be subject to rejection.

No oral, telephonic, facsimile, e-mailed modifications or alternate bids will be considered. Bids from firms, individuals, or the same owners of separate companies submitting more than one bid will not be considered.

**The following forms must be submitted with the bid package:**

- a) **Invitation to Bid Response Form** (included in bid packet)- must be completed in its entirety, signed by an authorized agent of the company and notarized. Bid forms that are not signed will be disqualified. All submissions must be printed or written in ink.
- b) **Bid Detail Form** (if included in bid packet) – must be signed by person completing form.
- c) **Bid Specification Sheet** (included in bid packet) – each specification must be initialized to indicate acknowledgement.
- d) **Business License** – a copy of a current City of Huntsville business and Madison County Business License, if required by law, and shall be current on payment of all city and county sales taxes. If vendor is not required to have a City of Huntsville Business License or a Madison County Business License, vendor must specify why a license is not required.
- e) **Sworn Affidavit of Employer Regarding Unauthorized Aliens** (included in bid packet)
- f) **Sworn Affidavit of Subcontractor Regarding Unauthorized Aliens** (included in bid packet)
- g) **E-Verify Memorandum of Understanding** (This is provided at the time of which the vendor enrolled/will enroll in the E-Verify Program on the E-Verify website)
- h) **Certificate of Insurance**

**3.2 LATE BIDS.**

The County will not be responsible in the event the U.S. Postal Service or any other courier system fails to deliver the bid response by the deadline stated in the bid request. Any bid received after the opening date and time will not be considered.

**3.3 BID PREPARATION EXPENSES.**

Bidders are responsible for all bid preparation expenses incurred in the development and submission of their bids. The County assumes no obligation for any expenses incurred by the Bidder as a result of the issuance of this ITB, the preparation or submission of a bid, the evaluation of a bid, or the selection of the successful Bidder(s).

**3.4 RIGHT TO REJECT BIDS**

The County reserves the right to reject any part of any Bid, to waive minor defects or technicalities, or to refuse all bids, as deemed necessary and in the best interest of the County. Bidders must comply with all the terms of the ITB and all applicable local, state and federal laws, codes and regulations.

If a Bidder does not comply with the requirements in this ITB, the County may determine the Bidder to be non-responsive and may reject the Bid.

A bid that is not accompanied by data required by the Bid Documents, or a bid which is in any way incomplete, may be rejected. Any bid which contains any uninitiated alterations or erasures, or any bid which contains any additions, alternate bids, or conditions not called for, or any other irregularities of any kind, will be subject to rejection. Bids may also be rejected for any of (but not limited to) the following causes:

- a) Failure to utilize bid forms provided by Madison County.
- b) Failure of non-enrollment of E-Verify and required documentation.

- c) Lack of signature on all notarized document(s) by authorized representative on the bid forms.
- d) Failure to properly complete the bid.
- e) Evidence of collusion among bidders.
- f) Unauthorized alteration of bid/proposal form.
- g) Failure to submit other forms and documents as required.

## **APPENDIX A – SCOPE OF WORK AND RELATED INFORMATION**

### **Pest Control Services for Various Madison County Locations and Volunteer Fire Departments**

#### **SCOPE**

The Contractor shall furnish the Madison County locations listed in Appendix B with pest control services defined by this specification. The contractor shall furnish all labor, tools, equipment, insecticides, and materials to perform the pest control services.

Pest control services should include the control of roaches, ants, silverfish, crickets, gnats, fruit flies, spiders, water bugs, mice, rats and any other insect or rodent detected by Madison County or the vendor.

Treatments should be performed as necessary or as requested by a representative of Madison County, for the control of any other pests detected by Madison County or the vendor.

The locations listed below are to be serviced on a monthly basis unless otherwise specified in Appendix B. In addition to the scheduled services, Madison County may contact the vendor to request additional services, as needed. Additional services should be at no extra charge to the County.

Madison County reserves the right to remove service locations and to revise services required for each location, as necessary.

Prices submitted shall include all costs incurred by the successful vendor to perform the work required by this bid.

#### **RESPONSIBILITY**

The contractor is responsible for examination of all sites. Vendors shall coordinate a time and schedule for the services to be performed with a Madison County representative for each location. Please contact Christina Watson at [cwatson@madisoncountyal.gov](mailto:cwatson@madisoncountyal.gov) to obtain contact information for each location. The vendor is responsible for being familiar with all sites and requested services prior to submitting a bid. The awarded vendor shall not begin services until contacting the representative for each location to determine access information, service requirements, and start/end dates for services.

The locations in Appendix B represent locations in Madison County that may require services. Some locations may choose to opt out and have services completed by their own forces. It is the awarded vendor's responsibility to contact Madison County to determine which locations to service prior to performing them.

A Madison County employee should accompany the exterminator, when feasible, during the entire process in each building being serviced and note any area not treated and for what reason.

Madison County is responsible for allowing appropriate access to all areas for evaluation and for service.

A site service ticket must accompany the monthly statement submitted to accounts payable, and an authorized signature of a county employee must be on each service ticket.

Vendors shall not allow insecticide to come in contact with food or food contact surfaces. Insecticides or any other chemicals used in areas where food is prepared and served must have low toxicity to man and if possible, a quick kill with short residual.

Each vendor must supply, with bid, material safety data sheets for all chemicals to be used for analysis by the Department of Public Health. The material safety data sheet must list the name of the chemical and the percentage of active ingredients.

The materials used in pest control work shall conform to Federal, State, and Local Ordinances and Laws.

All pest control work shall be performed in a safe manner and in accordance with the most modern and effective scientific pest control procedures.

Each vendor shall possess the proper state, county and city licenses, certifications and other requirements imposed for engaging in the type of activity for which bids are solicited. The vendor must be properly licensed and certified by the Alabama Department of Agriculture and Industries for operation in the State of Alabama. A copy of the license must be provided with bid.

## **SCHEDULE**

The vendor shall service the premises once each month unless specified otherwise in the bidder pricing form (Appendix B) or by a Madison County representative. All areas requiring attention shall be treated in order to achieve effective insect and rodent control.

The vendor shall make additional visits and treatments as they are deemed necessary at no additional cost to Madison County. Such service calls shall be made promptly (within 24 hours of receipt of call) when requested by a designated representative for Madison County.

All services, regular and special shall not interfere with employees, visitors and other persons on or about the premises. Successful bidder will be required to coordinate access with the Madison County representative for each location.

**APPENDIX B – BIDDER PRICING FORM**

<b>Location</b>	<b>Address</b>	<b>Service Schedule</b>	<b>Price per Month</b>
<b>Berkley Senior Center</b>	1642 Old Highway 431 Gurley, AL 35748	Once Monthly	\$
<b>Charles Stone Agriculture Center</b>	775 Butter & Egg Road Hazel Green, AL 35750	Once Monthly	\$
<b>County Offices/Buildings</b>	Hi-Lo Circle Huntsville, AL	Once Monthly	\$
<b>Madison County Courthouse</b>	100 Northside Square Huntsville, AL 35801	Once Monthly	\$
<b>Madison County Courthouse Room #300</b>	100 Northside Square Huntsville, AL 35801	Fogged every 3 Months	\$
<b>District 1 East Shed</b>	3699 Winchester Road New Market, AL 35761	Once Monthly	\$
<b>District 1 Shed</b>	9457 Moores Mill Road New Market, AL 35761	Once Monthly	\$
<b>District 3 East Shed</b>	4273 Hwy 72 East Brownsboro, AL 35741	Once Monthly	\$
<b>District 3 East Shed #2</b>	4299 Hwy 72 E Brownsboro, AL 35741	Once Monthly	\$
<b>District 3 Shed</b>	161 Walnut Street New Hope, AL 35760	Once Monthly	\$
<b>Gurley Senior Center</b>	339 3rd Street Gurley, AL 35748	Once Monthly	\$
<b>District 4 Shed</b>	6084 Highway 53 Harvest, AL 35749	Once Monthly	\$
<b>Farmer's Market</b>	1022 Cook Avenue Huntsville, AL 35801	Once Monthly	\$

<b>Fire Marshal's Office</b>	300 Shields Road Huntsville, AL 35811	Once Monthly	\$
<b>Fire Marshal Training Facility</b>	300 Shields Road Huntsville, AL 35811	Once Monthly	\$
<b>Harrison Senior Center</b>	6156 Pulaski Pike Huntsville, AL 35810	Once Monthly	\$
<b>Jail Annex Complex / All Buildings</b>	715 Wheeler Avenue Huntsville, AL 35801	Once Monthly	\$
<b>Juvenile Justice Center</b>	815 Cooke Avenue Huntsville, AL 35801	Once Monthly	\$
<b>Madison County License Department (Satellite)</b>	100 Plaza BLVD Madison, AL 35758	Once Monthly	\$
<b>Madison County Jail</b>	815 Wheeler Avenue Huntsville, AL 35801	Once Monthly	\$
<b>Madison County Maintenance Facility</b>	905 Cook Avenue Huntsville, AL 35801	Once Monthly	\$
<b>Madison County Water Department Building &amp; Warehouse</b>	246 Shields Road Huntsville, AL 35811	Once Monthly	\$
<b>Madison County Water Department Warehouse Storage Building</b>	246 Shields Road Huntsville, AL 35811	Once Monthly	\$
<b>Madison County License Department (Satellite)</b>	12290 Hwy 231/431 Meridianville, AL 35759	Once Monthly	\$
<b>Monrovia Community Center</b>	254 Allen Drake Drive Huntsville, AL 35806	Once Monthly	\$
<b>Motor &amp; Equipment</b>	107 Wholesale Ave Huntsville, AL 35811	Once Monthly	\$
<b>Neaves Davis Center for Children</b>	817 Cook Avenue Huntsville, AL 35801	Once Monthly	\$

<b>New Market Senior Center</b>	3687 Winchester Road New Market, AL 35761	Once Monthly	\$
<b>Madison County License Department (Satellite)</b>	2801 S. Memorial Parkway Huntsville, AL 35801	Once Monthly	\$
<b>Public Works</b>	266-C Shields Road Huntsville, AL 35811	Once Monthly	\$
<b>Public Works Sign Shop</b>	276-A Shields Road Huntsville, AL 35811	Once Monthly	\$
<b>Sanitation</b>	107B Wholesale Avenue Huntsville, AL 35811	Once Monthly	\$
<b>New Hope Senior Center</b>	123 Church Avenue New Hope, AL 35760	Once Monthly	\$
<b>Sharon Johnston Park Administration Building</b>	783 Coleman Rd. New Market, AL 35761 - Gate 1	Once Monthly	\$
<b>Sharon Johnston Park Concession Stand</b>	783 Coleman Rd. New Market, AL 35761 - Gate 1	Once Monthly	\$
<b>Sharon Johnston Park Caretakers House</b>	783-A Coleman Rd. New Market, AL 35761	Once Monthly	\$
<b>Sharon Johnston Park Pavillions and Restrooms</b>	783 Coleman Rd. New Market, AL 35761 - Gate 1	Once Monthly	\$
<b>Sharon Johnston Park Pool House</b>	783 Coleman Rd. New Market, AL 35761 - Gate 1	Once Monthly	\$
<b>Sharon Johnston Laundromat</b>	783 Coleman Rd. New Market, AL 35761 - Gate 1	Once Monthly	\$
<b>Tillman Hill Library</b>	131 Knowledge Drive Hazel Green, AL 35750	Once Monthly	\$
<b>W.T. Grant Building</b>	115 Washington Street Huntsville, AL	Once Monthly	\$
<b>Water Treatment Plant</b>	845 Mountain Fork Road New Market, AL 35761	Once Monthly	\$

<b>Madison County License Department (Satellite)</b>	3740 Highway 53 SW Huntsville, AL 35806	Once Monthly	\$
--	--	--------------	----

### Volunteer Fire Departments

<b>Big Cove VFD</b>	251 Sutton Rd., Owens Cross Roads, AL 35763	Once Monthly	\$
<b>Bobo VFD #1</b>	7982 Old Railroad Bed Road, Ardmore, AL 35739	Once Monthly	\$
<b>Bobo VFD #2</b>	585 Ed Baeder Road, Hazel Green, AL 35750	Once Monthly	\$
<b>Central VFD</b>	3179 Maysville Road, Huntsville, AL 35811	Once Monthly	\$
<b>Green Mountain VFD</b>	13013 Shawdee Road, Huntsville, AL 35803	Once Monthly	\$
<b>Gurley VFD #1</b>	235 Walker Street, Gurley, AL 35748	Once Monthly	\$
<b>Gurley VFD #2</b>	Railroad Street, Gurley, AL 35748	Once Monthly	\$
<b>Harvest VFD #1</b>	9144 Wall-Triana Highway, Harvest, AL 35749	Once Monthly	\$
<b>Harvest VFD #2</b>	2887 Jeff Road, Harvest, AL 35749	Once Monthly	\$
<b>Harvest VFD #3</b>	445 Orville Smith Road, Harvest, AL 35749	Once Monthly	\$
<b>Hazel Green VFD #1</b>	121 Joe Quick Road, Hazel Green, AL 35750	Once Monthly	\$
<b>Hazel Green VFD #2</b>	796 Greenville Pike, Hazel Green, AL 35750	Once Monthly	\$
<b>Hazel Green VFD #3</b>	368 Hills Chapel Road, Hazel Green, AL 35750	Once Monthly	\$
<b>Hazel Green VFD #4</b>	1312 Walker Lane, New Market, AL 35768	Once Monthly	\$

<b>Keel Mountain VFD</b>	2171 Keel Mountain Road, Gurley, AL 35748	Once Monthly	\$
<b>Killingsworth Cove #1</b>	876 Killingsworth Cove Rd., Gurley, AL 35748	Once Monthly	\$
<b>Killingsworth Cove #2</b>	111 Killingsworth Cove Rd., Gurley, AL 35748	Once Monthly	\$
<b>Meridianville VFD</b>	464 Patterson Lane, Meridianville, AL 35759	Once Monthly	\$
<b>Monrovia VFD #1</b>	345 Mount Zion Road, Madison, AL 35758	Once Monthly	\$
<b>Monrovia VFD #2</b>	976 Pine Grove Road, Madison, AL 35758	Once Monthly	\$
<b>Moore's Mill VFD #1</b>	7416 Moore's Mill Road, Huntsville, AL 35811	Once Monthly	\$
<b>Moore's Mill VFD #3</b>	2675 Winchester Road, Huntsville, AL 35811	Once Monthly	\$
<b>Moore's Mill VFD #4</b>	481 Homer Nance Road, Huntsville, AL 35811	Once Monthly	\$
<b>New Hope VFD</b>	New Hope City Hall, New Hope, AL 35760	Once Monthly	\$
<b>New Market VFD #1</b>	146 Jacks Road, New Market, AL 35761	Once Monthly	\$
<b>New Market VFD #2</b>	125 Old Winchester Road, New Market, AL 35761	Once Monthly	\$
<b>Owens Cross Roads VFD #1</b>	2965 Old Hwy 431, Owens Cross Roads, AL 35763	Once Monthly	\$
<b>Owens Cross Roads VFD #2</b>	1196 Cove Springs Rd, Owens Cross Roads, AL 35763	Once Monthly	\$
<b>Toney VFD #1</b>	5678 Old Railroad Bed Road, Toney, AL 35773	Once Monthly	\$
<b>Toney VFD #2</b>	1256 Opp Reynolds Road, Toney, AL 35773	Once Monthly	\$

<b>Toney VFD #3</b>	198 High Drive, Toney, AL 35773	Once Monthly	\$
<b>Triana VFD</b>	640 Sixth Street, Madison, AL 35758	Once Monthly	\$
	<b>Snake Control per location as needed:</b>		\$
	<b>Total per month for all locations:</b>		\$

**How long will you honor your bid price?** \_\_\_\_\_

**The Bidder acknowledges receipt of the following addenda, if applicable:** \_\_\_\_\_

**APPENDIX C - UNAUTHORIZED ALIENS AFFIDAVIT**

**EACH VENDOR SUBMITTING A BID MUST COMPLETE AND SUBMIT WITH ITS BID THE FOLLOWING STATEMENT**

STATE OF ALABAMA  
MADISON COUNTY

**VERIFIED STATEMENT REGARDING UNAUTHORIZED ALIENS**

The undersigned hereby certifies, under oath, in regard to the performance of the services or for the supply of materials or things described in this Invitation for Bid, that:

(A) it has conducted a verification, pursuant to all federal and state laws, of all the employees who will perform work on the Madison County Commission contract or work on the materials or things supplied to the Madison County Commission in response to this Invitation for Bid to insure that no unauthorized aliens will be employed to perform Madison County Commission work or supply materials or things to the Madison County Commission,  
and

(B) to the best of their knowledge and belief, it is not employing or otherwise using unauthorized aliens to provide services, materials or things to the Madison County Commission.

The undersigned agrees:

1. it will verify that whether an employee is an unauthorized alien by inspecting such documents as are designated by Federal Law. For contracts in excess of \$100,000.00, in any twelve (12) month period of time, the contractor or supplier shall certify to the Commission that it has and will verify, to the extent allowable by Federal Law, by using the Federal E-Verify program, that no unauthorized aliens are utilized in providing services, materials or things to the Commission;

2. upon request, it will certify to the Commission, under oath by an officer or a management level employee, that it has verified to the extent allowable under Federal Law that named or otherwise described employees utilized in providing services, materials or things to the Commission are not unauthorized aliens;

3. upon determination by any appropriate Federal Agency that an employee is an unauthorized alien, the undersigned shall terminate the unauthorized alien's employment.

4. if the undersigned fails to terminate an employee determined to be an unauthorized alien by the Federal government or fails to provide the verification described above, the Madison County Commission may terminate the contract for the performance of services, materials or things pursuant to Madison County, Alabama, Policy Regarding The Employment of Unauthorized Aliens by Contractors and Suppliers.

The requirements and obligations of this Policy and Statement shall be interpreted and implemented in a manner consistent with all Federal and State Laws. If any provision of this Policy or Statement is declared invalid or in conflict with Federal or State Laws, such invalidly or conflict shall not affect the other provisions of this Policy or Statement which can be given effect without the invalid provision. The provisions of this Policy and Statement are declared to be severable.

**NAME:**

\_\_\_\_\_

**BY:**

\_\_\_\_\_

Printed Name of Person Signing:

\_\_\_\_\_

Position:

\_\_\_\_\_

SWORN TO and subscribed before me on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires:

\_\_\_\_\_

**APPENDIX D - SWORN AFFIDAVIT OF EMPLOYER REGARDING UNAUTHORIZED ALIENS**

1. The undersigned hereby attests by this sworn affidavit signed before a notary that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien.

2. The undersigned hereby attests that it is enrolled in the Federal E-Verify program. A true and correct copy of the undersigned's fully executed Federal E-Verify Memorandum of Understanding is attached hereto.

3. The Federal E-Verify Memorandum of Understanding attached hereto is the operative Memorandum of Understanding under which the undersigned is currently participating in the Federal E-Verify Program.

4. This sworn affidavit is provided to comply with Alabama Act No. 2011-535, known as the "Beason-Hammon Alabama Taxpayer and Citizen Protection Act."

Name:

\_\_\_\_\_

By:

\_\_\_\_\_

Printed Name:

\_\_\_\_\_

Position:

\_\_\_\_\_

STATE OF

COUNTY OF

I, the undersigned, Notary Public in and for said County in said State, hereby certify that \_\_\_\_\_, whose name as \_\_\_\_\_ of \_\_\_\_\_, is signed to the foregoing instrument and who is known to me, acknowledged before me on this day that, being informed of the contents of the instrument, he, as such \_\_\_\_\_ and with full authority, executed the same voluntarily for and as the act of said \_\_\_\_\_.

Given under my hand this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

**APPENDIX E - SWORN AFFIDAVIT OF SUBCONTRACTOR REGARDING UNAUTHORIZED ALIENS**

1. The undersigned subcontractor hereby attests by this sworn affidavit signed before a notary that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien.

2. The undersigned subcontractor hereby attests that it is enrolled in the Federal E-Verify program. A true and correct copy of the undersigned's fully executed Federal E-Verify Memorandum of Understanding is attached hereto.

3. The Federal E-Verify Memorandum of Understanding attached hereto is the operative Memorandum of Understanding under which the undersigned is currently participating in the Federal E-Verify Program.

4. This sworn affidavit is provided to comply with Alabama Act No. 2011-535, known as the "Beason-Hammon Alabama Taxpayer and Citizen Protection Act."

Name: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Position: \_\_\_\_\_

STATE OF ALABAMA

COUNTY OF MADISON

I, the undersigned, Notary Public in and for said County in said State, hereby certify that

\_\_\_\_\_, whose name as \_\_\_\_\_ of \_\_\_\_\_, is signed to the foregoing instrument and who is known to me, acknowledged before me on this day that, being informed of the contents of the instrument, he, as such \_\_\_\_\_ and with full authority, executed the same voluntarily for and as the act of said \_\_\_\_\_.

Given under my hand this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_