

**PROBATE COURT OF MADISON COUNTY, ALABAMA
INSTRUCTIONS FOR NAME CHANGE OF AN ADULT**

REQUIREMENTS:

1. A current, non-expired State of Alabama issued Driver's License or State ID. Petitioner must reside in and the ID should state a current Madison County address. Physical address is required. PO Box addresses will not be accepted. If the address on identification is not in Madison County, proof of residency will be required (i.e. utility bill, lease, etc.).
2. Certified copy of Petitioner's birth certificate. Birth Certificate must contain full names of parents and will remain with the Court as a permanent part of the file.
3. Completed, notarized Petition and Declaration for Adult Name Change and Release for Information
4. Filing fee of \$37.00

COMPLETING THE FORMS:

1. Please inform the Court of any previous name changes
2. The Probate Office does not provide legal advice or assist with completing the Petition and Declaration for Adult Name Change
3. The Probate Office does not provide notary services for the Petition and Declaration for Adult Name Change. Please have documents notarized prior to filing
4. Petition and Declaration for Adult Name Change must be fully completed and legible – typewritten is preferred and recommended
5. USE BLACK INK ONLY. Do not mark through or use liquid paper on the Petition and Declaration for Adult Name Change. Must use full names. Initials or nicknames will not be accepted
6. Completed forms can be filed in person, mailed via USPS or overnight carrier. Please include a check or cashier's check, made payable to the Judge of Probate, in the amount of \$37.00 to:

Madison County Probate Judge's Office
100 North Side Square
Huntsville, AL 35801

I _____ authorize the Madison County Sheriff's Department to release my criminal background information to Madison County Probate Court.

Print Name

PROBATE

Any other names that you have used (maiden, married)

Name after legal name change (in full)

____-____-_____
Date of Birth

____-____-_____
Social Security Number

Applicant Signature

Date

DO NOT WRITE BELOW THIS LINE

History of Criminal Activities:

Date Offense

Agency

Signature/Title

Date

NOT VALID AFTER THIRTY (30) DAYS

STATE OF ALABAMA
MADISON COUNTY

IN THE PROBATE COURT
CASE NO. _____

PETITION AND DECLARATION FOR ADULT NAME CHANGE

TO: The Honorable Frank Barger, Probate Judge

COME NOW, _____, whose date of birth is _____, and whose Driver's License/Non-Driver's License ID No. is _____, issued from the State of _____, and respectfully shows the Court that he/she is over the age of nineteen years and is a current resident of Madison County, Alabama;

WHEREFORE, in pursuance to the provisions of the Alabama State Statutes, the Petitioner files this written and fully executed Declaration, requesting that Petitioner's name be changed as follows: (choose one):

1. Legal Name on Birth Certificate: FROM _____ TO _____, due to the following reasons, _____; or
2. Married Name: FROM _____ TO _____, due to the following reasons, _____; or
3. Other Reason: FROM _____ TO _____, due to the following reasons, _____.

The Petitioner further states:

- That a true and correct copy of his/her birth certificate has been filed, along with the Petition;
- That Petitioner has never been convicted as a criminal sex offender, as provided under Act 98-489;
- That he/she is not currently a party to any judicial proceeding in any Court, in any jurisdiction;
- That he/she is not currently a defendant in any criminal charge;
- That he/she is not attempting to avoid the payment of any debt or judgement of debt;
- That he/she is not attempting to commit fraud in any manner whatsoever;
- That he/she has never been convicted of any felony or crime involving moral turpitude;
- That he/she is subject to a criminal background check.

WHEREFORE, the premises considered, the Petitioner prays that this Honorable Court will grant the Petitioner's prayer, and issue an Order changing the Petitioner's name to _____.

Done this _____ day of _____, 20_____.

Petitioner

Address: _____

Home Telephone No. _____

Work Telephone No. _____

I, the undersigned authority, a Notary Public, in and for Madison County, Alabama, hereby certify that that said Petitioner, whose name is signed to the foregoing instrument, and who is known to me, acknowledged before me on this day, that being informed of the contents of said Petition, that he/she executed the same voluntarily on the day the same bears date.

STATE OF ALABAMA)

)

COUNTY OF MADISON)

SUBSCRIBED and SWORN to before me
this _____ day of _____, 20_____

By: _____

Notary Public