ORGANIZED DEC. 13, 1808

MADISON COUNTY, ALABAMA

OFFICE OF

License Commissioner

MARK CRAIG

PHONE (256) 532-3310
FAX (256) 532-3500

MADISON COUNTY COURT HOUSE
100 NORTHSIDE SQUARE RM 108
HUNTSVILLE, ALABAMA
35801-4820

_____(date)

_____
_____ (Name & Mailing Address
_____ of Leasing Company)

TO WHOM IT MAY CONCERN:

In order for _____ to register the following leased vehicle in the State of Alabama, we must have the **ORIGINAL** Title of the vehicle and a notarized Power of Attorney appointing them permission to title and register the vehicle in Alabama.

Please mail this information to us as soon as possible to the address below. Thank you for your assistance.

Mark Craig, License Director
Attn: Title Clerk
Madison County License Department
100 North Side Square Rm 108
Huntsville, AL 35801-4820

The following information is provided to assist you in locating the correct person and vehicle.

Name of Lessee_____
Lease Acct No _____
Year _____ Make_____ VIN_____
Lease Company's 800 number, if available _____

Copies to:

Original -- to Leasing Company
1st Copy -- File Copy
2nd Copy – Customer Name _____
Address_____
_____
Daytime Phone _____

To inquiry if the paperwork has been received, please contact 205-532-3311. Paperwork, if it has been received, will be filed under "Active Mail File."